



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

19 June 2025

DIVISION MEMORANDUM
No. 485 s.2025

**ORIENTATION ON SCHOOL-BASED FEEDING PROGRAM (SBFP) IMPLEMENTATION
FOR SY 2025 -2026**

TO: Assistant Schools Division Superintendent
Chiefs, SGOD & CID
Office of the School Division Superintendent
Schools Governance & Operations Division Personnel
Curriculum and Implementation Division Personnel
Division School-Based Feeding Program Focal Personnel
Elementary School Principals
Elementary School-Based Feeding Program Coordinators
Administrative Officers II / School Property Custodians
School Health Nutrition Personnel
All Others Concerned

1. The Schools Governance and Operations Division (SGOD), through the School Health & Nutrition Section (SHNS), will conduct an Orientation on the School-Based Feeding Program (SBFP) Implementation for School Year 2025–2026 on the following dates:

Date	Participants	Venue
July 1-2, 2025	for Elementary School Principals and Feeding Coordinators	Chali Resort and Conference Center, Cugman, Cagayan de Oro City
July 3, 2025	for Elementary Administrative Officers II / School Property Custodian	

2. This activity aims to:
- provide an overview of the latest advisories and updates on SBFP implementation;
 - discuss key implementation details, including the mechanics of the program, cycle menu, number of beneficiaries per school, delivery and acceptance protocols, drop-off schedules and points, financial requirements, and the required forms and reports;
 - update the database and directory of school focal persons, technical working group (TWG) members, school inspection teams, and school-authorized consignees.



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

Doc. Ref. Code		Rev	
Effectivity		Page	1 of 5

3. **Enclosure No. 1** indicates the School Clustering and Schedule for reference.
4. Further, all elementary school heads are requested to bring and submit the following documents during the orientation.
 - a. Baseline Nutritional Status Report SY 2025-2026
 - b. List of Authorized Consignees and School Inspection Team
 - c. Work and Financial Plan (WFP)
5. Templates for the required reports are indicated in Enclosure 2.
6. For your information, guidance, and strict compliance.

ROY ANGELO E. GAZO
Schools Division Superintendent 

Encl.: As stated

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

HEALTH EDUCATION

SCHOOL-BASED FEEDING PROGRAM

DM-043-SGOD-SHN-JAA / Orientation on School-Based Feeding Program (SBFP) Implementation for SY 2025-2026
June 18, 2025



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

Doc. Ref. Code		Rev	
Effectivity		Page	2 of 5



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

Enclosure No. 1 – District / School Clustering and Schedule

LEGISLATIVE I (Elementary School Heads & School Feeding Coordinators)

Date	School	No. of Participants
July 1, 2025 (Tuesday)	SOUTHWEST 1	
	1. Lumbia ES	2
	2. Kiam-is ES	2
	3. Batinay ES	2
	4. Baluarte CS	2
	5. Pagalungan ES	2
	6. Pigsag-an ES	2
	7. Taglimao ES	2
	8. Tagpangi ES	2
	9. Tuburan ES	2
	10. Tumpagon ES	2
	Total	20
	SOUTHWEST II	
	11. Bayanga ES	2
	12. Mambuaya ES	2
	13. Mangalay ES	2
	14. Midkiwan ES	2
	15. Dansolihon ES	2
	16. Iba ES	2
	17. Tanguily ES	2
	18. Balongkot ES	2
	19. Tignapoloan ES	2
	20. Upper Tignapoloan ES	2
	21. Magayad ES	2
	22. Man-ai ES	2
	23. Besigan ES	2
	24. Cadayonan ES	2
	25. Dunggoan ES	2
	Total	30
	WEST I	
	26. West CCS	2
	27. Balulang ES	2
	28. Macanhan CS	2
	29. Sacred Heart Village ES	2
	30. IKP ES	2
	31. Upper Carmen ES	2
	32. Fr. William Masterson ES	2
	Total	14



Republic of the Philippines
Department of Education

REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

Date	School	No. of Participants
July 1, 2025 (Tuesday)	WEST II	
	33. Bulua ES	2
	34. Baikingon ES	2
	35. Bulao ES	2
	36. Canitoan ES	2
	37. Iponan ES	2
	38. Pamalihi ES	2
	39. Pagatpat ES	2
	40. PN Roa ES	2
	41. Fil-Chi	2
	42. San Simon ES	2
	43. Camp Evangelista ES	2
	44. GL Reyes ES	2
	Total	24
	NORTH II	
	45. Kauswagan ES (Engineering)	2
	46. Kauswagan ES	2
	47. Bayabas ES	2
	48. Bonbon ES	2
	49. Bongbongon ES	2
	Total	10



Republic of the Philippines
Department of Education

REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

Legislative II (*Elementary School Heads & School Feeding Coordinators*)

Date	School	No. of Participants
July 2, 2025 (Wednesday)	EAST I	
	50. East CS	2
	51. Cugman ES	2
	52. FS Catanico ES	2
	53. Camansi ES	2
	54. Bugsok ES	2
	55. Gusa ES	2
	56. Malasag ES	2
	57. Migtugsok ES	2
	Total	16
	EAST II	
	58. Agusan ES	2
	59. Bugo ES	2
	60. Balubal ES	2
	61. Linangohan ES	2
	62. Palalan ES	2
	63. Puerto ES	2
	64. Suntingon ES	2
	65. Tablon ES	2
	Total	16
	NORTH I	
	66. Puntod ES	2
	67. Macabalan ES	2
	68. Consolacion ES	2
	69. St. John ES	2
	Total	8
	SOUTH	
	70. South CCS	2
	71. Camaman-an ES	2
	72. Macapaya ES	2
	73. Macasandig ES	2
	74. Indahag ES	2
	75. Habitat ES	2
	76. Kamakawan ES	2
	77. Taguanao ES	2
	Total	16
	CENTRAL	
	78. City Central School	2
	79. Corrales ES	2
	Total	4



DEPARTMENT OF EDUCATION
Region __X



REGION/DIVISION/DISTRICT: _____
NAME OF SCHOOL: _____
SCHOOL ID NO.: _____

SCHOOL-BASED FEEDING PROGRAM - (NFP / MILK) COMPONENT

LIST OF AUTHORIZED CONSIGNEES (SY 2025-2026)

NAME & DESIGNATION	TEL. NO.	MOBILE NO.	EMAIL ADD	SPECIMEN SIGNATURE
1 School Head				
2 Assistant School Head				
3 School Feeding Coordinator				
4 Administrative Officer II (AO II) / School Property Custodian				

SCHOOL INSPECTION TEAM (SY 2025 -2026)

NAME & DESIGNATION	TEL. NO.	MOBILE NO.	EMAIL ADD	SPECIMEN SIGNATURE
1				
2				
3				

Note: Only authorized consignees are allowed to receive the goods.